

**Special Meeting Agenda
Wednesday, February 11, 2009
10:00 AM**

**BOARD OF SUPERVISORS
Maricopa County, Arizona**
(and the Boards of Directors of the Flood Control
District, Library District, Stadium District, Improvement
Districts, and/or Board of Deposit)



"The mission of Maricopa County is to provide regional leadership and fiscally responsible, necessary public services to its residents so they can enjoy living in healthy and safe communities"

Board Members

Max Wilson, District 4, Chairman
Fulton Brock, District 1
Don Stapley, District 2
Andrew Kunasek, District 3
Mary Rose Wilcox, District 5

County Manager

David Smith

Clerk of the Board

Fran McCarroll

Meeting Location

Supervisors' Auditorium
205 W Jefferson
Phoenix, AZ 85003

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BOARD OF SUPERVISORS

Management and Budget

1. REVISIONS TO POLICY A2310 OVERNIGHT USE OF COUNTY VEHICLE

1. Approve revisions to policy A2310 Overnight Use of County Vehicle. The purpose of this policy is to establish the responsibilities and restrictions in the use of County owned vehicles to further the efficient and effective delivery of services to the citizens of Maricopa County.

2. Notwithstanding any existing County or Department policies, any previously approved Board of Supervisors action items prior to February 11, 2009, any written correspondence providing an exemption to the capital freeze for a vehicle purchase prior to February 11, 2009, or any verbal or otherwise implied vehicle replacement approval:

Direct all County elected officials, department directors and court presiding judges to report all vehicles in the County fleet and submit two lists and two counts electronically using Microsoft Excel to the Equipment Services Department by 5:00pm, Wednesday, February 18, 2009, as required below:

•All vehicles that are used for Continuous Use of Overnight Vehicles except those engaged in undercover investigations pursuant to A.R.S. § 38-538.03 and/or driving unmarked patrol vehicles pursuant to A.R.S. § 28-2511.

- All vehicles that are used for Occasional Use of Overnight Vehicles except those engaged in undercover investigations pursuant to A.R.S. § 38-538.03 and/or driving unmarked patrol vehicles pursuant to A.R.S. § 28-2511.

- A count of vehicles that are utilized for Continuous Use of Overnight Vehicles engaged in undercover investigations pursuant to A.R.S. § 38-538.03 and/or driving unmarked patrol vehicles pursuant to A.R.S. § 28-2511.

- A count of vehicles that are utilized for Occasional Use of Overnight Vehicles engaged in undercover investigations pursuant to A.R.S. § 38-538.03 and/or driving unmarked patrol vehicles pursuant to A.R.S. § 28-2511.

Direct all County elected officials, department directors and court presiding judges to report all employees using County vehicles for occasional and continuous overnight use, by submitting two lists and two counts electronically using Microsoft Excel to the Risk Management Department by 5:00pm, Wednesday, February 18, 2009, as required below:

- All associated employees that have a Continuous Use of Overnight Vehicle permit, except those engaged in undercover investigations pursuant to A.R.S. § 38-538.03 and/or driving unmarked patrol vehicles pursuant to A.R.S. § 28-2511.

- All associated employees that have a Occasional Use of Overnight Vehicle permit, except those engaged in undercover investigations pursuant to A.R.S. § 38-538.03 and/or driving unmarked patrol vehicles pursuant to A.R.S. § 28-2511.

- A count of associated employees that utilize a Continuous Use of Overnight permit engaged in undercover investigations pursuant to A.R.S. § 38-538.03 and/or driving unmarked patrol vehicles pursuant to A.R.S. § 28-2511.

- A count of associated employees that utilize an Occasional Use of Overnight permit engaged in undercover investigations pursuant to A.R.S. § 38-538.03 and/or driving unmarked patrol vehicles pursuant to A.R.S. § 28-2511.

For purposes of this agenda item, the term "equipment" refers to equipment purchased through Equipment Services such as trailers, forklifts, heavy equipment (road graders, bulldozers, etc.), boats, all-terrain vehicles, etc.

3. Notwithstanding any existing County or Department policies written or implied, approve that no vehicle is eligible for automatic replacement. Once the need is established, the Office of Management and Budget and Equipment Services will work with the using department to conduct a cost benefit analysis, which may include but is not limited to, the number of miles, number of years, average annual maintenance cost, fuel efficiency and vehicle size.

4. Direct Equipment Services to retain any and all vehicles delivered or still in their possession since taking delivery until Equipment Services, the Office of Management and Budget and each affected department have gone through the justification process to determine the need of each vehicle.

5. Direct Equipment Services to cancel any orders that have a financial impact of zero in penalties and work with the Office of Management and Budget to determine cost benefit to cancelling all other vehicles currently on order and yet to be received.

6. Approve a moratorium on all vehicle and equipment replacements for the remainder of FY 2008-09 and FY 2009-10. Also direct the Office of Management and Budget to adjust FY 2009-10 targets for vehicle replacement accordingly. (C-49-08-031-6-01)